

**Linden County Water District
Regular Board of Trustee Meeting Minutes
July 7, 2009**

Directors Present: Michael Ostrom, President, Sam Fonzi, John Walsh, Randy Owens and Kevin Stevens, Vice President (arrived late)

Tom McCoy and Office Manager Barbara Kascht were in attendance.

Directors Absent: None

Public Comment: None

Agenda Items:

1. CONSENT CALENDAR

President Ostrom advised the Board that two items would need to be moved from the consent calendar; item b) Warrant Listing, which had an incorrect invoice from Layne Christensen that was overstated by \$7,600.00 for work not yet completed and item c) Financial Reports that reflect updated billing income figures to include finance charges. Randy Owens moved to pull those two items and approve the remainder of the consent calendar as follows:

- a. Minutes of the June 11, 2009 regular board meeting
- d. Principal Financial Group
- e. Field Operations / Manager's Report
- f. Correspondence
- g. Safety Meeting Report

seconded by John Walsh. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 Motion carried.

Item b) Warrant Listing was addressed, with President Ostrom directing Barbara to deduct \$7,600.00 from the Layne Christensen invoice, bringing the total of their payment to \$16,393.50 and the total Capital Outlay Fund #91 expenditures to \$18,237.53. Kevin Stevens arrived during discussion and was included in the vote. John Walsh moved to accept the Warrant Listing, seconded by Sam Fonzi. **AYES:** 5 **NOES:** 0 **ABSTAIN:** 0 Motion carried.

Barbara explained that Board packets were put out before the monthly utility bills were due, so finance charges could not be assessed. Board members received revised copies of the Water & Wastewater Billing Income spreadsheet and Revenue & Expenditure report. It was noted that payroll figures were still estimated and expenses were up due to the \$13,000.00 total payment of liability insurance for all sites in July. Randy Owens moved to approve the financial reports, seconded by John Walsh. **AYES:** 5 **NOES:** 0 **ABSTAIN:** 0 Motion carried.

President Ostrom noted that First Baptist Church was omitted from the agenda and would be addressed as item f) under Old Business.

2. OLD BUSINESS

- a. President Ostrom stated that Layne Christensen Company provided a proposal, which included a lot of electrical work. They are looking at running a time clock instead of running level controls. The pump will be on for 30 minutes and off for 30 minutes. President Ostrom asked Layne to revise the proposal and did not have a copy at that time.
- b. Vice President Stevens did not have an update on his RFP for operation and management.
- c. Tom McCoy reported that most of the water is out of the pond. Several contractors have been out to the site to give quotes on clearing an area to get ready for the sand. McCoy estimates that an area of 150 ft. by 300 ft. will be needed. He is hopeful that by the end of next month, he can have some costs on what it is going to take for a long reach excavator and some sand to be able to get the sludge out of the pond and over into the drying beds. After that time, the ponds will be looked at to see if there is any maintenance that needs to be done. McCoy also talked to John about either reconfiguring the plumbing or moving the plumbing so that a grab sample can be taken from the wastewater plant instead of the lift station. The District will have two years from the time the sludge is removed from the pond to remove it from the site.
- d. Tom McCoy explained that John misinterpreted an old outline of an analytical sampling schedule, previously created by Teresa Tanaka, which caused a full Title 22 to be ordered for each well. This changed the District's sampling matrix, which McCoy has since revised to best utilize the samples that were collected. He has also set up a binder system for analytical, water and wastewater, which will contain the chain of custody forms, testing results, daily system check sheets, a copy of the permit and sampling matrix. President Ostrom stated that they are now able to put together the appendix with all requirements so the RFP for Analytical Services can be sent out. This will be discussed further at the next meeting.
- e. At Vice President Stevens' request, the 2009-10 budget was tabled until the August meeting.
- f. Barbara advised the Board that she had contacted LAFCO about annexing First Baptist Church into the District. They have provided some information regarding their annexation process, which she will research and present at the next meeting.

3. NEW BUSINESS:

- a. Barbara explained that the Special District Risk Management Authority requires a resolution to be adopted in order to cast a ballot for their Board of Directors election. The District is a member of SDRMA, who provides Liability and Worker's Compensation insurance. After a brief discussion, Sam Fonzi moved to adopt Resolution 09-01 for the Election of Directors to the Special District Risk Management Authority Board of Directors and vote for only three candidates; David Aranda, Jean Bracy and John C. Yeakley, seconded by Randy Owens.
AYES: 5 NOES: 0 ABSTAIN: 0 Motion carried.

Tom McCoy added that Trevor Snow is working for the District as a summer youth hire through the San Joaquin County WorkNet program and staff is very satisfied with his work.

McCoy was contacted by LPFD Chief Vic Solari regarding expansion plans at R&B Protective Coatings. Solari was giving the District a heads up about proposed additional water lines and hydrants to be installed at their property on Hwy 26.

5. ADJOURNMENT:

There being no further business, John Walsh moved to adjourn the meeting, seconded by Randy Owens. **AYES:** 5 **NOES:** 0 **ABSTAIN:** 0 Motion carried.